



2020-2021 School Re-Opening Guide

Mission Statement

“The mission of the V. Lindsay Seventh-day Adventist School is to harmoniously educate and prepare our scholars to successfully and joyfully serve Jesus through holistic Christian education and intentional nurturing in a family-oriented environment.”

VLS Staff

- ▶ Ms. Jessica Jacob, 1st- 4th Grade Teacher, School Principal
- ▶ Mrs. Sasha O'Kelley, Pre-K & Kindergarten Teacher
- ▶ Ms. Ezrone Bernard, 5th - 8th Grade Teacher
- ▶ Mrs. Roche Burrell, Office Assistant
- ▶ Ms. Janice McKinney, School Treasurer
- ▶ Ms. Florence Hall, Floater
- ▶ Mr. Freddie Pickens, Custodian/School Bus Driver

Message from the Principal

The Covid19 impact on our schools and communities is rapidly changing by the minute, therefore our action plans and response must evolve accordingly.

Our plan right now is to start school in the school building on August 12, 2020. I am hopeful that we will be able to stay in the classrooms with our kids. The VLS team is looking forward to continuing to help each child reach his/her fullest potential. In this presentation we will discuss ways in which our school is making changes for the health and safety of our students and families for the upcoming 2020-2021 school year.

It is such an honor to be the Principal of V. Lindsay SDA School and I am thankful to be able to serve such an amazing group of kids, parents, staff and the community.

Jessica Jacob
Principal



School Re-Opening Guidelines



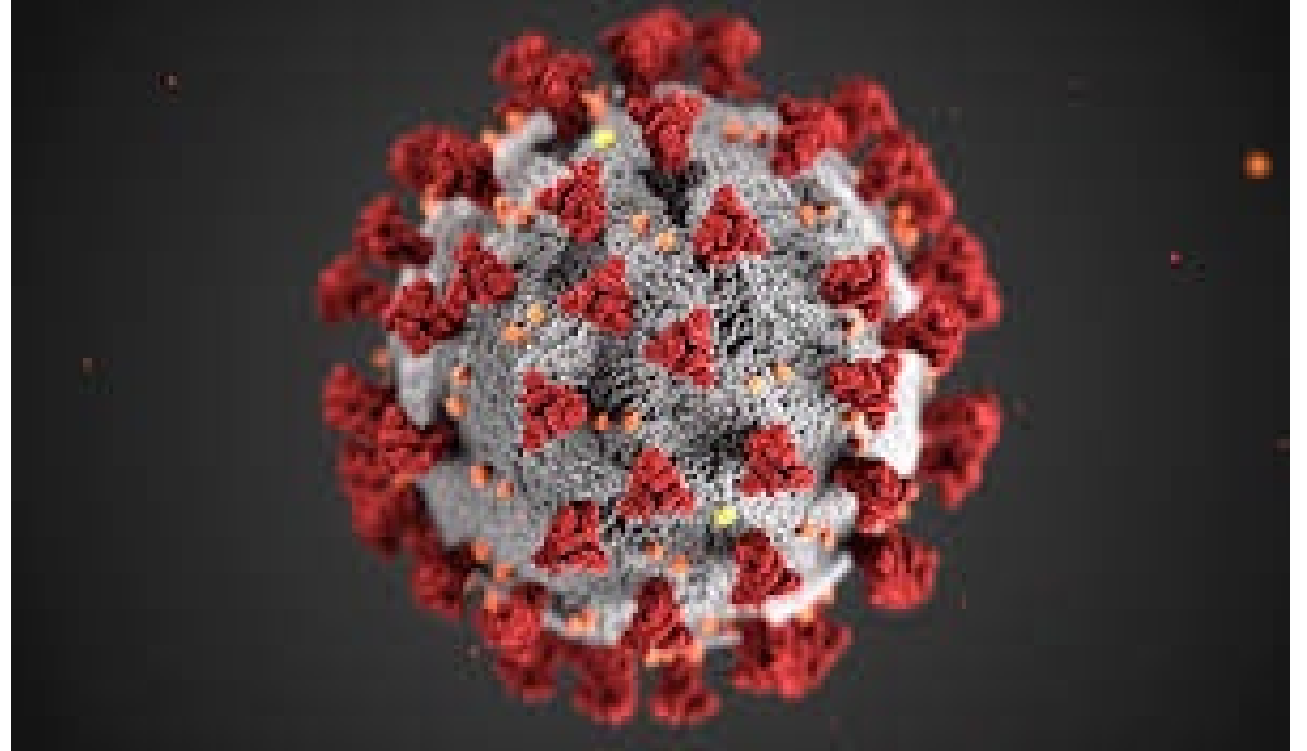


What is the Coronavirus?

- ▶ Coronavirus, also known as COVID-19, is a large family of viruses that are known to cause illness ranging from the common cold to more severe diseases such as Severe Acute Respiratory syndrome (SARS) and Middle East Respiratory Syndrome (MERS).

Coronavirus Symptoms

- ▶ Cough
- ▶ Fever
- ▶ Headache
- ▶ Loss of taste or smell
- ▶ Repeated shaking with chills
- ▶ Sore throat
- ▶ Shortness of breath
- ▶ Muscle pain



* (Symptoms may appear 2-14 days after exposure)



Steps When a Student Tests Positive for Covid-19 Virus

- ▶ Students who are experiencing any of the symptoms from the previous slide should stay home (regardless of illness).
- ▶ If the school becomes aware of a presumptive positive or positive case of COVID-19, the child should not attend school. Student may not return to school without note from their doctor stating that they are no longer infectious.
- ▶ Parents may be notified by the office of Public Health if their child may have been exposed to the case of COVID-19, along with any next steps.
- ▶ If it is determined that the school is the focus of infection for COVID-19, the school, the Office of Education of Central States Conference, in conjunction with the Office of Public Health, will determine how long the school should remain closed if at all. If the school should be closed for quarantine, we will immediately transition into the online distant learning program.

When a Child Becomes Sick at School

* An area has been created to immediately isolate a sick student. This area is not used by any staff or students. We will ensure proper adult supervision of the isolated child is given. All items used, including the area, will be sanitized and cleaned immediately after the student or individual exits. Staff will be fully dressed in body apron covering, goggles, gloves, and face mask, which will all be disposed after use.



Arrival Procedure



- ▶ All individuals and students who are entering the school will have their temperature checked before entry. Individuals with a fever of 100.4 and above will not be allowed to enter the building.
- ▶ Students and individuals are required to wear a mask or face covering when entering the school building. If you do not have one, we will provide one for you.
- ▶ Family and friends will not be able to enter the school building beyond the entry point (lobby).

Visitor Guidelines



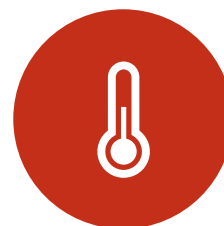
All visitors must check-in at front office.



There will be no classroom visitations. Students will be brought to the front office to visit with parents.



Visitors must be wearing a mask or face covering at all times in the building. If you do not have one, one will be given to you by office Secretary.



Temperature will be taken for everyone entering the building. If you have a temperature of 100.4 or higher, you will be asked to leave the building.



If you have experienced any of the previously mentioned symptoms in the last 3 days, we are asking they you do not come into the building. Please call the school office and we will assist you the best way possible.



Any visitor that wants to see a teacher will have to schedule an appointment with the office Secretary.

Mask Wearing



Adults and students, 1st grade and up should wear face coverings, as able, to the maximum extent possible. Face coverings should be worn in all areas of the school, including classrooms. Most importantly, face coverings should be worn during arrival, dismissal, and any other transition within the school building. Individuals with severe breathing difficulties should not wear face coverings.

Hallway Distancing Requirements

1

Limit crowding at entry and exit points: maintain maximum group sizes and physical distance recommendations to the maximum extent possible.

2

Students will be encouraged to not gather in groups in hallways, the gym, and other open areas.

3

Limit hallway use to smaller groups to prevent overcrowding.

Classroom Spacing

Remove unused desks and furniture in classrooms to maximize physical distance.

Establish distance between the teacher's desk and students' desks.

Students maintain physical distance of six feet, in classroom/indoor settings to the maximum extent possible. (Grades 3 and above).

Food and Water Considerations



1. Students, teachers, and food preparers should wash hands before and after every meal.



2. If Possible, classrooms should be utilized for eating in place.



3. Students may bring food from home (no food sharing).



4. Close shared water fountains. Encourage students and staff to bring water bottle from home.



5. Disposable utensils should be used.

Classroom Guidelines

- Minimize sharing of materials between students. This includes clothes such as jackets, sweaters, and other personal items.
- Masks should NEVER be shared for any reason.
- Student desks, tables, and other classroom furniture should be cleaned before and after each student's use.



COVID-19 Guidance For Child Care Facilities



Sick people must stay home.

Review your sick leave policies.

Make sure employees and children aren't sick when they arrive.



Check for symptoms.

Fever, chills, cough, shortness of breath, fatigue, muscle pain, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea, vomiting, diarrhea.



Let high risk employees stay home.

Aged 65 and over, pregnant or with weakened immune systems.

Promote health.



Don't touch ready to eat food with bare hands.
Use gloves, tongs or utensils.



Remind employees and children to wash their hands often.
Scrub for 20 seconds with soap and warm water.



Set up handwashing stations.
Provide soap, paper towels and hand sanitizer with at least 60% alcohol.



Cough or sneeze into a tissue or your elbow.
Throw used tissues in the trash and wash your hands right away.

Support physical distancing.



Leave 6 feet between people.
Choose activities that allow more physical space between children.



Keep children and staff in same groups of 22 or less.
Split large rooms into multiple areas.

Clean and disinfect frequently.



Wipe down surfaces people touch often.
Like light switches, remotes, door handles, phones, countertops, tables and toys. Put away toys that are hard to clean.

School Building and Cleaning

- Frequently touched surfaces should undergo cleaning with a commercially available cleaning solution including EPA-Approved disinfectants or diluted bleach solution at least once a day. This includes light switches, doors, chairs, benches, bannisters, and bathroom fixtures.
- Surfaces and objects in library, cafeteria and other settings where “hands-on” materials and equipment are used.
- Playground equipment and athletic equipment should be cleaned daily or as necessary, depending on frequency of use.

Registration/Re-Enrollment Process



Pick up an enrollment packet from the school office fill it out at your convenience and return it to school office.



Download the enrollment packet from our school website www.vlindsayschool.org and fill it out and email it to school office www.vlsecretary@central-states.org.

Distant Learning Option #1

Day	Grades
Monday - Friday	The Pre-K/Kindergarten class will be the only class in the building. Grades 1-8 will be distance learning.

Distant Learning Option #2

Day	Grades in the building	
Monday	1 st - Ms. Jacob 5 th - Ms. Bernard	All other grades will be distance learning from home.
Tuesday	2 nd - Ms. Jacob 6 th - Ms. Bernard	
Wednesday	3 rd - Ms. Jacob 7 th - Ms. Bernard	
Thursday	4 th - Ms. Jacob 8 th - Ms. Bernard	
Friday	Building will be empty. Everyone will be distance learning.	

*Pre-K/Kindergarten class will be in the school building every day!

Distant Learning Option #3

Day	Grades in the School building
Monday	1 st & 2 nd - Ms. Jacob 5 th & 6 th - Ms. Bernard
Tuesday	3 rd & 4 th - Ms. Jacob 7 th & 8 th - Ms. Bernard
Wednesday	1 st & 2 nd - Ms. Jacob 5 th & 6 th - Ms. Bernard
Thursday	3 rd & 4 th - Ms. Jacob 7 th & 8 th - Ms. Bernard
Friday	Building will be empty. Everyone will be distant learning from home.

*Pre-K/Kindergarten class will be in the school building every day!

V. Lindsay SDA School | 2020-2021 CALENDAR (TENTATIVE)

<p>8 Teachers Report to School 3-6 CSC Teacher's In-Service 9 Virtual Parent Orientation 12 First Day of School ½ Day 31 MAP Testing</p>	<p>AUGUST '20</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>FEBRUARY '21</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28							<p>11 Donuts for Dads 15 Presidents' Day (No School) 20 Education Day (Bethel) 24 Black History Program</p>
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<p>12 Muffins for Moms 14 Education Day (Beacon Light) 19 VLS Annual Thanksgiving Dinner 25-27 Thanksgiving Break 30 MAP Testing</p>	<p>NOVEMBER '20</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						<p>MAY '21</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>17-21 Spirit Week 20 Kindergarten Graduation 21 4th Qtr Ends (50 days) 21 Last Day of School 21-23 Graduation Weekend 28 Last day for Teachers 31 Memorial Day</p>
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<p>1 Christmas Break 4 School Resumes 4 3rd Qtr Begins 18 M.L. King Day (No School)</p>	<p>JANUARY '21</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p>Grading Periods: 1st Quarter Aug. 12 – Oct. 14 (45 Days) 2nd Quarter Oct. 15 – Dec. 18 (42 Days) 3rd Quarter Jan. 4 – Mar. 5 (43 Days) 4th Quarter Mar. 8 – May 21 (50 Days) Total Instructional Days: 180</p> <p>Color Legend: Red – No School Green – Special Events Orange – Standardized Testing Blue – Report Card Yellow – Teacher Development</p>																																											
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*LATEST UPDADTE 7/15/2020

- ▶ Per Kansas Governor Laura Kelley, all schools in the state of Kansas will start school after Labor Day, September 8, 2020, due to the growing cases of the coronavirus.
- ▶ Therefore, V. Lindsay will start the new year on August 12, 2020 but via our virtual learning program and transition into the school building on September 8, 2020 after Labor Day.
- ▶ Pre-K/K will begin in the school building on August 12, 2020 and continue there throughout the year.

Reasons to Choose V. Lindsay even in a Pandemic compared to Public School

V. Lindsay

- ▶ 93% total school participation daily
- ▶ Challenging work/assignments
- ▶ All day teacher support
- ▶ Longer teacher/student engagement times

Public School

- ▶ Many students did not show up daily
- ▶ General busy work
- ▶ Teachers only available a couple hours a day
- ▶ Shorter teacher/student engagement times

Let's Do Our Part!



Think

Think about others



Wear

Wear your mask in public



Practice

Practice social distancing



Wash

Wash your hands often



Team

We can do this TOGETHER!

Partnering For Eternity

STUDENT AND PARENT ORIENTATION

How does it work?

The student and a parent or guardian, will visit their chosen Senior Mentor:

- For one hour
- Once per week
- Every single week of the school year
- Submit a reflection form online for every visit completed

And you will get:

- \$25 per visit, per week in scholarship towards your tuition at V. Lindsay
- Joy in knowing you are making a difference in your Senior Mentor's life!

2020 Temporary PFE COVID Guidelines

During the COVID pandemic, we are offering temporary alternative program options that continue to ease senior isolation. Weekly reflections will still be required to be submitted online for scholarship payment. If traditional programming is not possible, parents and students may choose one activity from the list below to equal their weekly visit.

- ▶ Options:
- ▶ Yard Work
- ▶ Food delivery
- ▶ Care package
- ▶ Read and discuss a book together via telephone call or zoom
- ▶ Listen to a podcast/TED talk together and discuss
- ▶ Write letters: If you choose to write letters you must upload a picture of the letter on the reflection's portal.
 - ▶ K-8: For letter writing, 2 letters per week are required with submitted reflection.

Steps to a Successful PFE Year

Step 1

Find a Senior Mentor - Who you can build a relationship with, who has healthy cognitive capabilities, who can commit to one hour per week, who is NOT related to you.

Step 2

Apply Online - The application will be sent out upon request.

Step 3

Set Up Your Visits - Schedule visits for the same day and time every week.

Step 4

Visit! - See slide on Temporary visit plan (due to Covid-19)

Step 5

Reflect on Your Visit - In your online reflection talk about what you did during the visit and how it was meaningful for both you and your Senior Mentor.



Contact Information

V. Lindsay SDA School

Coordinator: Jamie Charles

Email: vlindsayschool.pfe@gmail.com

Phone/Text: 816-728-2169

Southern Adventist University's PFE Office

Email: Pfe@southern.edu

Tuition 2020-2021

Tuition for 2020 - 2021

Number of Children	Monthly Payments		Total Due At Registration	Annual Tuition
	Registration Payment	September 2020 – May 2021		
Pre - K				
1	\$225.00	\$330.00	\$555.00	\$3,525.00

K-8th Grade

Non-Contribuent				
1	\$355.00	\$360.00	\$715.00	\$3,955.00
2	\$710.00	\$685.00	\$1,395.00	\$7,560.00
3	\$1,065.00	\$1,025.00	\$2,090.00	\$11,315.00
4+	\$1,420.00	\$1,025.00	\$2,445.00	\$11,670.00
Contribuent				
1	\$355.00	\$320.00	\$675.00	\$3,555.00
2	\$710.00	\$605.00	\$1,315.00	\$6,760.00
3	\$1,065.00	\$870.00	\$1,935.00	\$9,765.00

Tuition Payments

- ▶ Tuition payments are due on the **1st** of each month. Tuition Statements will be generated and delivered on the 15th of each month via email and your payment will be due on the **1st** of the next month.
- ▶ If your tuition payment has not been received *two days* after the due date, (the 3rd depending on the month; or the following Monday if that day falls on a weekend), you will receive a phone call from the treasurer reminding you of your payment. *Four days* after the payment due date (5th), you will receive some communication (phone call, message left, email, etc.) reminding you of your payment.
- ▶ At the time of the reminder, you will be allowed to make a ***special arrangement*** for paying your child's tuition and other fees. This arrangement will be spelled out in writing, and you will be asked to sign indicating that you will keep the agreement made. If you keep the agreement as promised, you will be allowed to make another arrangement in the future, as needed. If this agreement is not kept, you will not be allowed to make other arrangements in the future.
- ▶ If, for whatever reason, you decide not to make an arrangement at the time of the phone call, your child will be allowed to remain in school for up to 5 days after the phone call. ***After the 5th day, which at this point in the process, on or about 11th day of the current month, your child will not be allowed to return*** to school until his/her tuition is paid and made current. These policies have been in effect since August of 2015 and this letter serves as a reminder of the expectations we have financially at V. Lindsay.
- ▶ As always, you may petition the Special Committee on enrollment if there are extenuating circumstances. The committee will decide when and under what circumstances your child may return to school.